



DECLUTTER TO DECOR

DAILY CHECKLIST

___ / ___ / 20__

MORNING

1. MAKE YOUR BED
2. EMPTY THE DISHWASHER
3. MAKE YOUR TO-DO LIST
4. 2-MINUTE RULE
5. GROUP LIKE WITH LIKE

AFTERNOON

1. PRODUCTIVE "IN-BETWEEN" TIME
2. ONE-IN, ONE-OUT RULE
3. DIGITAL DECLUTTER
4. HANDLE PAPERWORK
5. LABEL EVERYTHING

NIGHT

1. KITCHEN CLEAN
2. LIVING ROOM RESET
3. CREATE YOUR LAUNCHPAD & PREP YOUR OUTFIT

NOTES

